

**MINUTES  
CITIZENS ADVISORY COMMITTEE MEETING  
March 4, 2021**

**Meeting conducted via Zoom video conferencing.** Handouts were emailed March 1, 2021 to include: (1) Agenda; (2) Minutes of the August 6, 2020 meeting; (3) Minutes of the October 21, 2020 meeting; (4) 2021 WRATS Meeting Schedule; (5) PM1 Admin Mod; (6) TAM Plan Admin Mod and (7) WRATS Project Status Report.

Ms. Jessica Bird called the meeting to order at 4:16 p.m. (delayed due to technical difficulties) and ran through a few housekeeping items.

**ATTENDEES**

Jessica Bird                      Nancy Newell                      Harold Deal                      Ronnie Babbitt

According to Ms. Jessica Bird, the limited CAC participation at the August 6, 2020 and October 21, 2020 meetings is going to make adoption of the meeting minutes difficult if not impossible. Mr. Harold Deal was in attendance at both of those meetings and he said he is comfortable and believes the minutes are a true representation of what happened.

**2021 WRATS Meeting Schedule**

Ms. Jessica Bird announced that all WRATS meetings will be held virtually this year. She asked committee members to pass along the name and contact information of anyone who would like to participate in meetings. Ms. Bird said she will email meeting notices to committee members two weeks before each meeting and they should expect a Zoom email invite a couple of days before each meeting.

**Recommendation to adopt FY 2022 UPWP**

According to Ms. Jessica Bird, the Unified Planning Work Program (UPWP) is a planning document that the MPO produces each year. The document covers work to be performed by the MPO from July 1, 2021 through June 30, 2022 and includes information such as the various tasks to be conducted and the anticipated costs and funding sources for each task. Ms. Bird explained that the MPO will be focusing on bicycle and pedestrian safety like promoting GDOT's safety plan action items and comparing the WRATS Bicycle and Pedestrian Plan with bicycle and pedestrian crash, fatalities, and injuries data for the MPO. She stated that the total budget for the FY 2022 UPWP is \$96,625.00 with a twenty percent local match of \$19,325. Ms. Bird announced that the document has already been submitted to the Georgia Department of Transportation (GDOT) and the Federal Highway Administration (FHWA). She said the MPO has adequately addressed their comments. Ms. Nancy Newell made a motion to recommend that the Policy Committee adopt the FY 2022 UPWP. Mr. Harold Deal seconded and the motion passed unanimously.

### **Recommendation to adopt FY 2021-2024 TIP**

Ms. Jessica Bird discussed the specifics of the document and explained that it indicates the urbanized area's transportation priorities for the next four years and contains projects that have been authorized and allocated for the State's construction work program. Starting with page 1-1, Ms. Bird briefly reviewed each project through page 1-21 and pointed out that the system performance report was added as Appendix F. She announced that the thirty-day public comment period ended on February 25, 2021. GDOT and FHWA reviewed the document and made comments which already have been addressed, said Ms. Bird.

Ms. Nancy Newel made a motion to recommend that the Policy Committee adopt the FY 2021-2024 TIP. Mr. Harold Deal seconded and the motion passed unanimously.

### **Recommendation to amend Participation Plan**

Ms. Jessica Bird reminded the committee of her presentation on the MPO's public involvement process and the WRATS Participation Plan (PP) back in August 2020. Ms. Bird explained how at that meeting she described the different sections of the PP and techniques used to engage citizens in the planning and programming of transportation improvements. She then explained that she added language about virtual participation and updated the document to reflect public involvement activities for the 2045 Metropolitan Transportation Plan (MTP) Update. Ms. Bird announced that FHWA and GDOT have reviewed the document and its forty-five day public comment period ended on February 19, 2021.

Mr. Harold Deal made a motion to recommend that the Policy Committee amend the Participation Plan. Ms. Nancy Newell seconded and the motion passed unanimously.

### **Performance Measures-PM1 & TAM Plan**

Ms. Jessica Bird reminded the committee that they recommended and the Policy Committee agreed to have targets updated through an administrative modification by MPO staff. According to Ms. Bird, the 2021 targets for Highway Safety/PM1 were due on February 27, 2021. She said she updated the 2045 MTP and FY 2018-2021 TIP to reflect the new targets using the five-year rolling average for 2017-2021. According to Ms. Bird, the administrative modification is on the MPO website.

Ms. Jessica Bird said she also wanted to make the committee aware of the new Transit Asset Management (TAM) Plan targets. The requirement to develop performance measures and targets includes public transportation/transit, said Ms. Bird. She explained that Peach County uses Federal Transit Administration (FTA) Section 5311 rural funds to operate and they have endorsed the targets presented in GDOT's TAM Plan, which need to be updated for FY 2021. The administrative modification showing the new targets is also on the MPO website, stated Ms. Bird.

### **WRATS Project Status Report**

Ms. Jessica Bird explained that GDOT District 3 Planning and Programming Coordinator, Mr. Harland Smith, provided this project report to TCC members last week. The report includes project manager comments and Ms. Bird briefly reported on some of the projects.

There being no further business, Ms. Jessica Bird adjourned the meeting at 5:03 p.m.

DRAFT