

**MINUTES
POLICY COMMITTEE MEETING
March 10, 2020**

Chairman Roy Lewis called the meeting to order at 10:34 a.m. Handouts were distributed to include: (1) Agenda; (2) Minutes of the November 12, 2019 meeting; (3) 2020 Meeting Schedule; (4) 2019 Accident Report; (5) WRATS TDM Update; and (6) WRATS Project Status Report.

ATTENDEES

Jessica Bird	Tom McQueen	Ken Robinson	Roy Lewis
John Harley	Michael Chidester	Greg Boike	Bryan Wood
Bev Davis			

A motion was made by Mr. John Harley and seconded by Mr. Greg Boike to approve the November 12, 2019 minutes as circulated. The motion was passed unanimously.

2020 WRATS Meeting Schedule

Ms. Jessica Bird announced that the TCC and Citizens Advisory Committee (CAC) meetings will take place at the Warner Robins City Hall Annex. Ms. Bird stated that all of the PC meetings will be held in the Board Room in the Health Sciences Building at Central Georgia Technical College (CGTC). Ms. Bird said that she will mail meeting notices to committee members two weeks before each meeting.

Adoption of FY 2021 UPWP

According to Ms. Jessica Bird, the Unified Planning Work Program (UPWP) is a planning document that the MPO produces each year. The document covers work to be performed by the MPO from July 1, 2020 through June 30, 2021 and includes information such as the various tasks to be conducted and the anticipated costs and funding sources for each task. Ms. Bird explained that the MPO will be supporting the 2020 Census by participating in Houston County 2020 Complete Count Committee (CCC) meetings and public events/activities like teaming up with a mobile food bank. She stated that the total budget for the FY 2021 UPWP, excluding special funds for the 2045 MTP update, is \$96,625.00 with a twenty percent local match of \$19,325. Ms. Bird announced that the document has already been submitted to the Georgia Department of Transportation (GDOT) and the Federal Highway Administration (FHWA). She said the MPO has adequately addressed their comments.

Mr. Michael Chidester, Mayor of Byron, asked Ms. Jessica Bird to replace Mr. Larry Collins with his name as the Policy Committee member from Byron.

Mr. John Harley made a motion to adopt the FY 2021 UPWP, provided that Ms. Bird updates the Policy Committee roster to include Mr. Michael Chidester. Mr. Bryan Wood seconded and the motion passed unanimously.

2019 Accident Report

Ms. Jessica Bird explained that this report was created by compiling accident data for Centerville, Perry, Warner Robins and Houston County. She mentioned that certain intersections are usually near the top of the list although the exact ranking changes from year to year. Ms. Bird said the total number of accidents dropped by 191 from 2018 and there were no fatalities.

Mr. Michael Chidester and Mr. Roy Lewis said that they would see about having accident reports submitted for Byron and the portion of Peach County located within the WRATS area.

Adoption of 2015 Base Year & 2045 Do-Nothing Travel Demand Models

Mr. Tom McQueen with the GDOT Office of Planning gave a presentation on the WRATS Travel Demand Model (TDM), which included a background of the LRTP/MTP process and federal requirements, major model activities and inputs, and how the 2015 base year and 2045 future year socio-economic data is used in the travel demand model. The remainder of his presentation showed 2015 base year and 2045 Do-Nothing daily traffic volumes and Level of Service (LOS) for roads in the WRATS area.

Mr. Bryan Wood made a motion to accept/adopt the 2015 Base Year and 2045 Do-Nothing Travel Demand Models as the analysis tool for the WRATS 2045 MTP Update. Mr. Michael Chidester seconded and the motion passed unanimously.

2045 MTP Update

Ms. Bev Davis with RS&H used a PowerPoint presentation to first update the committee on the survey results and public outreach efforts. She then explained the project development process and how funding projections were calculated. According to Ms. Davis, the Technical Subcommittee (TSC) will review project lists and provide feedback regarding projects completed or under construction, those that need to be added or deleted due to changes in local priority, and shifting projects from the illustrative list to the financially-constrained list. She discussed next steps such as incorporating comments from the TSC and MPO committees, refining the project list based on the GDOT model results, and developing a draft prioritized project needs list.

WRATS Project Status Report

Ms. Jessica Bird explained that Mr. Harland Smith, GDOT District 3 Planning and Programming Coordinator, was not here to report on projects because he was ill. Ms. Bird did provide copies of his report and mentioned information for a couple of projects.

Mr. Tom McQueen announced that two projects were added to the report since the TCC meeting in February: a roundabout project at SR-11 and Lakeview Road and improvements at SR-247C and I-75 Southbound ramp. He also mentioned that the following three new projects need to be added to the report.

- 0016111 SR-247 and SR-247 Spur Roundabout
- 0016899 I-75 and SR-49 Roundabout
- 0016117 SR-247C and Housers Mill Road Roundabout

There being no further business, Mr. John Harley made a motion to adjourn. Mr. Michael Chidester seconded the motion and the motion was passed unanimously. The meeting adjourned at 11:57 a.m.

