MINUTES
TECHNICAL COORDINATING COMMITTEE MEETING
February 26, 2020

Ms. Jessica Bird called the meeting to order at 10:49 a.m. Handouts were distributed to include: (1) Agenda; (2) Minutes of the October 30, 2019 meeting; (3) 2020 Meeting Schedule; (4) 2019 Accident Report; (5) WRATS TDM Update; and (6) WRATS Project Status Report.

ATTENDEES

Jessica Bird	Dean Nelson	Steve Coté	Paul Schwindler
Greg Boike	Kaniz Sathi	Harland Smith	April Cunard
David Hale	Ken Robinson	Chad McMurrian	Bill Mulkey
Habte Kassa	Vivian Canizares		

A motion was made by Mr. Ken Robinson and seconded by Mr. Paul Schwindler to approve the October 30, 2019 minutes as circulated. The motion was passed unanimously.

2020 WRATS Meeting Schedule

Ms. Jessica Bird announced that the TCC and Citizens Advisory Committee (CAC) meetings will take place at the Warner Robins City Hall Annex. Ms. Bird stated Peach County Commission Chairman Martin Moseley is the new Policy Committee (PC) Chairman, but he has asked Commissioner Roy Lewis to be his proxy. All of the PC meetings will be held in the Board Room in the Health Sciences Building at Central Georgia Technical College (CGTC). Ms. Bird said that she will mail meeting notices to committee members two weeks before each meeting.

Recommendation to adopt FY 2021 UPWP

According to Ms. Jessica Bird, the Unified Planning Work Program (UPWP) is a planning document that the MPO produces each year. The document covers work to be performed by the MPO from July 1, 2020 through June 30, 2021 and includes information such as the various tasks to be conducted and the anticipated costs and funding sources for each task. Ms. Bird explained that the MPO will be supporting the 2020 Census by participating in Houston County 2020 Complete Count Committee (CCC) meetings and public events/activities like teaming up with a mobile food bank. She stated that the total budget for the FY 2021 UPWP, excluding special funds for the 2045 MTP update, is $96,625.00 with a twenty percent local match of $19,325. Ms. Bird announced that the document has already been submitted to the Georgia Department of Transportation (GDOT) and the Federal Highway Administration (FHWA). She said the MPO has adequately addressed their comments.

Mr. Greg Boike made a motion to recommend that the Policy Committee adopt the FY 2021 UPWP. Mr. Bill Mulkey seconded and the motion passed unanimously.

2019 Accident Report

Ms. Jessica Bird explained that this report was created by compiling accident data for Centerville, Perry, Warner Robins and Houston County. She mentioned that certain intersections are usually near the top of the list although the exact ranking changes from year to year. Ms. Bird said the total number of accidents dropped by 191 from 2018 and there were no fatalities.

Recommendation to accept 2015 Base Year & 2045 Do-Nothing Travel Demand Models

Mr. Habte Kassa, Technical Services & Air Quality Branch Chief, with the GDOT Office of Planning gave a presentation on the WRATS Travel Demand Model (TDM), which included a background of the LRTP/MTP process and federal requirements, major model activities and inputs, and how the 2015 base year and 2045 future year socio-economic data is used in the travel demand model. The remainder of his presentation showed base year (2015) and 2045 Do-Nothing daily traffic volumes and Level of Service (LOS) for roads in the WRATS area.

Mr. Paul Schwindler made a motion to recommend that the Policy Committee accept the 2015 Base Year and 2045 Do-Nothing Travel Demand Models as the analysis tool for the WRATS 2045 MTP Update. Mr. Greg Boike seconded and the motion passed unanimously.

2045 MTP Update

Mr. Steve Coté with RS&H used a PowerPoint presentation to first update the committee on the survey results and public outreach efforts. He then explained the project development process and how funding projections were calculated. The different project lists are important to the development of the travel demand model, stated Mr. Coté. According to him, the Technical Subcommittee (TSC) will review project lists and provide feedback regarding projects completed or under construction, those that need to be added or deleted due to changes in local priority, and shifting projects from the illustrative list to the financially-constrained list. He discussed next steps such as incorporating comments from the TSC and MPO committees, refining the project list based on the GDOT model results, and developing a draft prioritized project needs list.

WRATS Project Status Report

Mr. Harland Smith, GDOT District 3 Planning and Programming Coordinator, provided a project report with project manager comments to the committee members and briefly reported on some of the projects. Mr. Smith announced that the let date for the Fort Valley Freight Depot rehabilitation project needs to be revised. Ms. Jessica Bird asked Mr. Smith to change the project manager for the Watson Streetscape project to Ms. Zalika Collins.

There being no further business, Mr. Bill Mulkey made a motion to adjourn. Mr. Ken Robinson seconded the motion and the motion was passed unanimously. The meeting adjourned at 11:55 a.m.