

# City of Warner Robins City Council Meeting Minutes

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Monday, June 01, 2020

5:00 PM

Council Chambers

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## Regular Meeting of Warner Robins Mayor and City Council

Meeting conducted via teleconference\* and in person, due to the State of Emergency issued by Governor Brian Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when "necessitated by emergency conditions,".

**Presiding:** Mayor Randy Toms

### City Officials Present:

Councilman Daron Lee  
Councilman Charlie Bibb  
Councilman Keith Lauritsen

Councilman Kevin Lashley  
\*Councilman Clifford Holmes  
Councilman Larry Curtis

**Opening Prayer:** Councilman Lee

**Pledge of Allegiance:** Councilman Bibb

**Call to Order:** 5:07 p.m.

**Adoption of the Agenda:** Councilman Lauritsen moved to adopt the agenda. Councilman Lee seconded the motion. Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

**Closed Session:** During the Council Meeting Mayor Toms requested a motion to enter into an executive closed session to discuss potential litigation, personnel and real estate. Councilmen Lee moved for the executive session to discuss potential litigation, personnel and real estate; Councilman Lashley seconded the motion. Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for the approval of the motion. The Council meeting closed at 5:18 p.m.; the executive session meeting opened at 5:25 p.m. and adjourned at 5:55 p.m., City Clerk is in possession of closed session minutes.

**Reconvene Regular Meeting of Warner Robins Mayor and City Council: 5:59 p.m.**

### ACTION ITEMS:

Action Item 1 Presentation of Minutes	
The minutes of the regular meeting of May 18, 2020 were presented for approval.	
<b>Motion:</b>	Councilman Lauritsen moved for the approval of the minutes for regular meeting of Monday, May 18, 2020
<b>Second:</b>	Councilman Lee
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2 Ordinance # 13-20 Amending Chapter 24 of City Code Public Utilities Rates / 1st Read	
<p>Ordinance # 13-20 of the Mayor and Council of the City of Warner Robins amending Chapter 24 of the City Code regarding Public Utilities. Whereas, the Mayor and City Council of the City of Warner Robins are in receipt of a water and wastewater rate and fee study prepared by Raftelis Financial Consultants, Inc., and based on the study results finds, determines and declares that it is necessary and advisable and in the best interest of the City and its utility customers that the water and wastewater monthly service rates and fees be increased. Be it Ordained by the Mayor and Council of the City of Warner Robins that certain sections of the City Code related to utility rate charges are amended and attached hereto:</p> <p>If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this Ordinance are held invalid, such invalidity shall not affect any other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this Ordinance are declared to be severable.</p>	
<b>Motion:</b>	Councilman Holmes presented and moved for the approval of Ordinance #: 13-20 / 1 <sup>st</sup> Read
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley and Holmes voted for approval. Councilman Curtis opposed.

Action Item 3 Ordinance # 12-20 – City of Warner Robins Employee Classification Plan Change / 2 <sup>nd</sup> Read	
<p>Ordinance # 12-20 of the Mayor and Council of the City of Warner Robins recommending the following changes in the City of Warner Robins Employee Classification Plan:</p> <ul style="list-style-type: none"> <li>◆ Increase the authorized strength of Code Enforcement Official, Job Class #845, Grade 14, Building &amp; Transportation Department, from (4) four to (5) five.</li> </ul>	
<b>Motion:</b>	Councilman Lashley presented and moved for the approval of Ordinance # 12-20.
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 4</b>	<b>Ordinance # 14-20 – City of Warner Robins Employee Classification Plan Change</b>
<p>Ordinance # 14-20 of the Mayor and Council of the City of Warner Robins recommend the following change in the City of Warner Robins Employee Classification Plan:</p> <ul style="list-style-type: none"> <li>◆ Reclassify one of the positions of Program Coordinator, Job Class #817, Grade 14, Economic Development Department, incumbent Kimberly Black, to Downtown Development Coordinator, Job Class # 856, Grade 16, Community Development Department.</li> </ul>	
<b>Motion:</b>	Councilman Lashley presented Ordinance # 14-20 for approval and to waive the 2 <sup>nd</sup> read.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 5</b>	<p><b>Ordinance # 15-20 - Annexation Properties totaling 5.72 acres, 117 East Bob White Road, adjacent parcel West of Old Perry Road.</b></p> <ul style="list-style-type: none"> <li>◆ Rezoning of R-AG[Residential Agricultural][County] to R-3[General Residential][City] - Lee</li> </ul>
<p>Ordinance # 15-20 of the Mayor and Council of the City of Warner Robins, annexing Land Lot Land Lot 248, 10<sup>th</sup> Land District of Houston County, Georgia, and more particularly described as follows:</p> <p>Commencing at calculated corner at the intersection of the west right of way of Old Perry Road (80’R/W) and the north right of way of East Bob White Road and also being known as the true point of beginning; thence following north right of way of East Bob White Road west a distance of 1,253.23’ to a 2’ high open top pipe; thence following said right of way south 89 degrees 47 minutes 18 seconds west a distance of 363.02’ to an open top pipe; thence leaving said right of way north 01 degrees 12 minutes 09 seconds west a distance of 12.99’ to a calculated corner; thence north 01 degrees 12 minutes 09 seconds a west distance of 626.51’ to an open top pipe; thence south 89 degrees 39 minutes 10 seconds east a distance of 364.49’ to an open top pipe; thence south 01 degrees 04 minutes 35 seconds east a distance of 635.92’ to a 2’ high open top pipe at the north right of way line of East Bob White Road. Said tract known as Lot “3” containing 5.32 acres shown on an annexation and rezoning plat prepared by McLeod Surveying, dated February 18, 2020. AND</p> <p>All that tract of parcel of land lying and being in Land Lot 248, 10<sup>th</sup> Land District, Houston County, Georgia and more particularly described as follows:</p> <p>Commencing at a calculated corner at the intersection of the west right of way of Old Perry Road (80’R/W) and the north right of way of East Bob White Road and also being known as the true point of beginning; thence following north right of way of East Bob White Road west a distance of 1,253.23’ to a 2’ high open top pipe; thence following said right of way south 89 degrees 47 minutes 18 seconds west a distance of 363.02’ to an open top pipe; thence following said right of way south 01 degrees 12 minutes 09 seconds east a distance of 2.01’ to a calculated corner; thence following said right of way north 89 degrees 59 minutes 41 seconds west a distance of 365.00’ to a calculated corner; thence following said right of way along a curve with an arc distance of 366.91’ subtended by a chord of south 88 degrees 47 minutes 01 seconds west a</p>	

distance of 366.89' with a radius of 9,814.10' to an iron pin set; thence leaving said right of way north 01 degrees 01 minutes 06 seconds a west distance of 15.00' to a calculated corner; thence along a curve with an arc distance of 367.16' subtended by a chord of north 88 degrees 47 minutes 04 seconds east a distance of 367.14' with a radius of 9,829.10' to a calculated corner; thence south 89 degrees 59 minutes 41 seconds east a distance of 354.70' to a calculated corner; thence north 01 degrees 12 minutes 09 seconds west a distance of 626.58' to a calculated corner; thence south 89 degrees 34 minutes 57 seconds east a distance of 10.00' to an open top pipe; thence south 01 degrees 12 minutes 09 seconds east a distance of 626.51' to a calculated corner; thence south 01 degrees, 12 minutes, 09 seconds east a distance of 12.99' to an open top pipe at the north right of way line of East Bob White Road. Said tract known as Tract "B" containing 0.40 acres shown on an annexation and rezoning plat prepared by McLeod Surveying, dated February 18, 2020.

<b>Motion:</b>	Councilman Lee presented Ordinance #15-20, moved to waive the 2 <sup>nd</sup> reading and approve of this Ordinance.
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Motion:</b>	Councilman Lee presented the Rezone for Ordinance #15-20, moved to waive the 2 <sup>nd</sup> reading and approve of the Rezone.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 6</b>	<b>Rezoning Petition - Request the rezoning of 0.28 acres / 701 N Davis Drive</b>
The City of Warner Robins requests the rezoning of property, totaling 0.28 acres, located at 701 N Davis Drive, from the zoning of R-2 [Single Family Residential] to the zoning of C-2[General Commercial]	
<b>Motion:</b>	Councilman Bibb presented rezoning petition and moved for approval.
<b>Second:</b>	Councilman Lee.
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 7</b>	<b>Rezoning Petition – Requests the rezoning of 35.12 acres / Arrie Drive &amp; White Road / West of Hwy 41</b>
The City of Warner Robins requests the rezoning of property, totaling 35.12 acres, located at Arrie Drive and White Road, West of Hwy 41 from the zoning of R-1[Single Family Residential] to the zoning of R-3[General Residential]	
<b>Motion:</b>	Councilman Lauritsen presented rezoning petition and moved for approval.
<b>Second:</b>	Councilman Lee.
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**Action Item 8      Motion – Home Occupation Permits**

The following Home Occupation Permits are recommended for approval by the Planning and Zoning Board:

1. **Silvane Morris** – 703 Olmstead Street – requests permission to operate a mobile retail business as a home occupation.
2. **Tela Antkowiak**– 102 Silver King Court – requests permission to operate a mobile dog grooming business as a home occupation.
3. **Andre Beulah** – 207 Rose Hill Drive – requests permission to operate a landscaping business as a home occupation.
4. **Steven J. Goudeau** – 203 Downing Circle – requests permission to operate a real estate service business as a home occupation.
5. **Roger Michael Freeman** – 100 Trailing Bend – requests permission to operate a photography business as a home occupation.
6. **Angela Perkins** – 721 Loudon Hill Drive – requests permission to operate a notary service business as a home occupation.
7. **Laura Sorenson** – 406 Morgan Ranch Circle – requests permission to operate a photography business as a home occupation.
8. **Charles Bennett** – 202 Millstone Way – requests permission to operate an online retail business as a home occupation.
9. **Roshunda Smith** – 203 Parkway Drive – requests permission to operate a cleaning business as a home occupation.
10. **Jerold Miller** – 101 Tucker Place – requests permission to operate a roofing business as a home occupation.
11. **Linda Rich** – 329 Bonnie Drive – requests permission to operate an entertainer business as a home occupation.
12. **Connie L. Ray** – 1008 Briarcliff Road – requests permission to operate a janitorial business as a home occupation.
13. **Tina Armeaga** – 230 Wendan Way – requests permission to operate a cleaning business as a home occupation.
14. **Shirley Braune** – 113 Country Circle – requests permission to operate an online florist business as a home occupation.
15. **Joe Brown** – 402 Esplanade Drive – requests permission to operate a concrete construction business as a home occupation.
16. **LaTosha K. Collins** – 45 Tiffany Lane – requests permission to operate a consulting business as a home occupation.
17. **Ashley Lawson** – 735 N Houston Road, Apt. B3 - requests permission to operate a consulting business as a home occupation.

<b>Motion:</b>	Councilman Lashley moved for approval of these Home Occupation Permits.
<b>Second:</b>	Councilman Curtis.
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Resolution Fiber Locating and Marking Services
A Resolution of the Mayor and Council of the City of Warner Robins hereby authorizes Mayor Randy Toms to execute an automatically renewable annual contract with USIC Locating Services, LLC for locating and marking services per specific pricing as outlined in the contract on Exhibit A attached hereto.	
<b>Motion:</b>	Councilman Holmes moved for the approval of the Fiber Locating and Marking Contract.
<b>Second:</b>	Councilman Lashley.
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 10	Resolution - MOU w/ Guardian Centers of Georgia, LLC
A Resolution of the Mayor and Council of the City of Warner Robins hereby authorizes Mayor Randy Toms to execute a Memorandum of Understanding with Guardian Centers of Georgia, LLC for scheduled access and use of the fire training property located at 300 Foy Evans Drive Warner Robins, Georgia	
<b>Motion:</b>	Councilman Curtis moved for the approval of this Resolution.
<b>Second:</b>	Councilman Lashley.
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 11	Resolution – MOU w/ Warner Robins Air Logistics Complex
A Resolution of the Mayor and Council of the City of Warner Robins hereby authorizes Mayor Randy Toms to execute Memorandums of Understanding with Warner Robins Air Logistics Complex for Fire and Police response support for their Synergy Facility located at 100 Park Place, Warner Robins.	
<b>Motion:</b>	Councilman Lee moved for the approval of this Resolution.
<b>Second:</b>	Councilman Curtis.
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 12	Resolution – MOU w/ Fort Valley State University
A Resolution of the Mayor and Council of the City of Warner Robins hereby authorizes Mayor Randy Toms to execute a Memorandum of Understanding with Fort Valley State University for assistance in responding to their Warner Robins Center located at 151 Osigian Boulevard, Warner Robins.	
<b>Motion:</b>	Councilman Lauritsen moved for the approval of this Resolution.
<b>Second:</b>	Councilman Lee.
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 13      Resolution – City Charter</b>	
<p>Resolution whereas member of the Warner Robins legislative delegation to the 2020 session of the Georgia General Assembly have submitted to the Mayor and Council proposed legislation establishing a new charter for the City of Warner Robins. The proposed charter provides for the creation of a City Administrator position, amends the powers of the office of the Mayor and of the City Council, and makes additional changes from the current charter.</p> <p>The Mayor and Council of the City of Warner Robins deem the proposed charter to be in the best interest of the City and endorse its introduction and adoption by the General Assembly.</p>	
<b>Motion:</b>	Councilman Bibb moved for the approval of this Resolution.
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Mayor Toms, Councilmen Lee, Bibb, Lauritsen and Lashley voted for approval. Councilman Curtis and Holmes opposed.

<b>Action Item 14      Resolution Employee Promotions</b>	
<p>The following employees were recommended for promotion by their respective department.</p> <ol style="list-style-type: none"> <li>1. Alex Wood, promoted from Utility Maintenance Worker III (Water), Job Class #921, Grade 11, Utility Department, to Utility Maintenance Crew Leader (Water), Job Class #909, Grade 15, Utility Department, to be effective June 1, 2020.</li> <li>2. Patrick Allen, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective June 1, 2020.</li> <li>3. David Adriance, promoted from Detective, Job Class #630, Grade 603, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective June 1, 2020.</li> <li>4. Michael Shane Mann, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective June 1, 2020.</li> <li>5. Chandralyn Jones, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective June 1, 2020.</li> <li>6. Brandon Smith, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective June 1, 2020.</li> <li>7. Timothy Pippio, promoted from Police Officer, Job Class #633, Grade 602, Police Department, to Police Sergeant, Job Class #635, Grade 605, Police Department, to be effective June 1, 2020.</li> <li>8. Joseph Jarrell, Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 14, to reflect actual years' service, to be effective April 20, 2020.</li> </ol>	
<b>Motion:</b>	Councilman Holmes moved for the approval of this Resolution.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 15a</b>		<b>Discussion – City Reorganization Plan</b>
<p>Mayor Toms provided an update on the City Reorganization Plan. He stated the new plan will be a lot more efficient. We have been working on this for many months. He stated that He and Councilman Lee would be conducting interviews for a new Financial Director June 02, 2020. There will be several new Departments and with her skill set we think Ms. Demoonie will be a good fit. Councilman Lauritsen thanked Mr. Corbin for all his hard work helping on the reorganization plan and that he is excited about the City getting an Administrator and the efficiency of the City Departments moving forward. Mayor Toms thanked Ms. Demoonie for the incredible job she done as the acting City Clerk for several months and for the City for the last 33 years.</p>		
<b>Motion:</b>		N/A
<b>Second:</b>		N/A
<b>Outcome:</b>		N/A

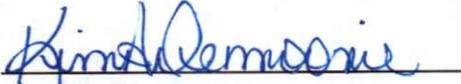
<b>Action Item 15b</b>		<b>Motion – Appointment of Mandy Stella to City Clerk’s Position.</b>
<p>Mayor Toms then stated at this time, he’d like to make a new nomination to appoint Mandy Stella as the City Clerk.</p>		
<b>Motion:</b>		Councilman Lauritsen moved for the approval of this appointment.
<b>Second:</b>		Councilman Bibb
<b>Outcome:</b>		Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

**ADDED ACTION ITEM**

<b>Action Item 16a</b>		<b>Motion – Add Resolution for the Extension of Vietnam Veteran's Parkway</b>
<p><b>Motion:</b> Councilman Lauritsen moved for the approval to add this Resolution.</p> <p><b>Second:</b> Councilman Lashley.</p> <p><b>Outcome:</b> Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.</p>		
<b>Action Item 16b</b>		<b>Resolution – Road Extension on the Sledge Property</b>
<p>A Resolution of the Mayor and Council of the City of Warner Robins hereby authorizes Mayor Randy Toms to execute negotiate a contract with Wilson Harris Sledge on behalf of the Ella O'Neal Sledge Estate and the Carlton H. and Ella O'Neal Sledge Farm, Inc., for the donation of three (3) acres of land identified as a portion of Peach County Parcel ID 051024 AND a portion of Peach County Parcel ID 051017B in exchange for the extension of Vietnam Veteran's Parkway through, but not to exceed Peach County Parcel 051017B.</p> <p><b>Motion:</b> Councilman Curtis moved for the approval of this Resolution.</p> <p><b>Second:</b> Councilman Lashley.</p> <p><b>Outcome:</b> Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.</p>		

**Adjournment:** 6:56 p.m.

**Next Regular Council Meeting:** Monday, June 15, 2020



Kim A. Demoonie  
Interim City Clerk