



City of Warner Robins City Council Meeting Minutes

Monday, April 20, 2020

4:00 PM

Council Chambers

Regular Meeting of Warner Robins City Council - Meeting was conducted via teleconference, due to the State of Emergency issued by Governor Brian Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when “necessitated by emergency conditions,”.

Presiding: Mayor Randy Toms

City Officials Present:

Councilman Daron Lee
 Councilman Charlie Bibb
 Councilman Keith Lauritsen

Councilman Kevin Lashley
 Councilman Clifford Holmes
 Councilman Larry Curtis

Opening Prayer: Councilman Curtis

Pledge of Allegiance: Councilman Lashley

Call to Order: 4:06 p.m.

Adoption of the Agenda: Councilman Lee moved to adopt the agenda with the addition of action Item 6a for the discussion on the WAN. Councilman Holmes seconds the motion. Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Presentation of Proclamations/Awards:

Mayor Toms read a Proclamation declaring April Fair Housing month.

Action Items:

Action Item 1	Presentation of Minutes from Special Called Meeting of Mayor and Council
	The minutes of the Special Called Meeting of Mayor & Council on April 06, 2020 were presented for approval.
Motion:	Councilman Holmes moved for the approval of the minutes for Special Called Meeting Mayor and Council of April 06, 2020
Second:	Councilman Bibb
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, and Holmes voted for approval. Councilman Curtis abstained.

Action Item 1a	Presentation of Minutes from Special Called Meeting of the Public Facilities Authority
The minutes of the Special Called Meeting of April 06, 2020 were presented for approval.	
Motion:	Councilman Holmes moved for the approval of the minutes for Special Called Meeting of the Public Facilities Authority of April 06, 2020
Second:	Councilman Bibb
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, and Holmes voted for approval. Councilman Curtis abstained.

Action Item 2	Purchasing Coversheet
Purchasing Bid List items, attached hereto, were presented for approval.	
Motion:	Councilman Lauritsen presented and moved for the approval of the Purchasing Bid Coversheet. Items one through seven.
Second:	Councilman Holmes
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3	Property and Liability Insurance Coverage (GIRMA)
Resolution of the Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms and Interim City Clerk Kim Demoone to execute a coverage agreement with the Georgia Interlocal Risk Management Agency (GIRMA).	
Motion:	Councilman Bibb for the approval of this Resolution.
Second:	Councilman Lauritsen.
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 4	Resolution CDBG Final (5) year Consolidated Plan 2020-2024 & PY 2020 Proposed Statement of Objectives and Projected Use of Fund
<p>Resolution of the Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms to execute a Five-Year Consolidated Plan and PY2020 Annual Plan be adopted and forwarded to HUD to be used in the application for and to guide the use of the federal formula grant program funds as listed in 24 CFR 91.2 and specifically for CDBG funds; and grants the Community Development Director the authority to correct errors that may be found in the adopted Five-Year Consolidated Plan and One Year Action Plan, and to make minor changes to as may be requested by HUD. The Mayor & City Council be provided with the final document.</p>	
Motion:	Councilman Lee moved for the approval of this Resolution.
Second:	Councilman Bibb.
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Resolution Employee Promotions
<p>The following employees were recommended for promotion by their respective department.</p> <ol style="list-style-type: none"> 1) Ethan Singletary, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective April 20, 2020. 2) Robert Rogers, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective April 20, 2020. 3) Jason Mock, promoted from Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to Fire Captain (Admin), Job Class #510, Grade 20, Fire Department, to be effective April 20, 2020. 	
Motion:	Councilman Curtis moved for the approval of this Resolution.
Second:	Councilman Lauritsen.
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6 Fire Department Pay Step Increases

The following employees are recommended for pay increases by their Department Director.

- 1) Christopher Cannady, Assistant Fire Chief (Suppression), Job Class #503, Grade 22, Fire Department, to receive a step increase to Step 10, to reflect actual years' service, to be effective April 20, 2020.
- 2) Newell Dixon, Assistant Fire Chief (Training), Job Class #504, Grade 22, Fire Department, to receive a step increase to Step 16, to reflect actual years' service, to be effective April 20, 2020.
- 3) Michael Buckner, Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to receive a step increase to Step 14, to reflect actual years' service, to be effective April 20, 2020.
- 4) Brian White, Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.
- 5) Joseph Jarrell, Fire Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 8, to reflect actual years' service, to be effective April 20, 2020.
- 6) Nathaniel Pomazal, Fire Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 11, to reflect actual years' service, to be effective April 20, 2020.
- 7) Ethan Singletary, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 8, to reflect actual years' service, to be effective April 20, 2020.
- 8) William Baggley, Jr., Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.
- 9) Shane Birmingham, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 19, to reflect actual years' service, to be effective April 20, 2020.
- 10) Daniel Caputo, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 12, to reflect actual years' service, to be effective April 20, 2020.
- 11) Adam Cyr, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 4, to reflect actual years' service, to be effective April 20, 2020.
- 12) Daniel Hill, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 4, to reflect actual years' service, to be effective April 20, 2020.
- 13) Jeffrey Johnson, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 11, to reflect actual years' service, to be effective April 20, 2020.
- 14) Joshua McGalliard, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 5, to reflect actual years' service, to be effective April 20, 2020.
- 15) Daniel Sandoval, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 3, to reflect actual years' service, to be effective April 20, 2020.

- 16) Steven Walker, Jr., Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 6, to reflect actual years' service, to be effective April 20, 2020.
- 17) Lee White, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 8, to reflect actual years' service, to be effective April 20, 2020.
- 18) Dalton Mullis, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 3, to reflect actual years' service, to be effective April 20, 2020.
- 19) Christopher Reid, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 2, to reflect actual years' service, to be effective April 20, 2020.
- 20) Gregory Fetz, Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to receive a step increase to Step 14, to reflect actual years' service, to be effective April 20, 2020.
- 21) Devin Roberts, Fire Driver-Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.
- 22) Isaac Garcia, Fire Driver-Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 9, to reflect actual years' service, to be effective April 20, 2020.
- 23) Jeremy Duncan, Fire Driver-Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.
- 24) Gary Mendel, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 9, to reflect actual years' service, to be effective April 20, 2020.

Motion:	Councilman Lashley moved for the approval of this Resolution.
Second:	Councilman Lee.
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6a	Discussion - WAN
Mayor and Council discussed the current status of the WAN issues with A2D and what the City is doing on the matter. Mayor told Council the City Attorney Julia Mize is drafting documents for A2D and the City's to approve and finalize this part of the project. Will be ready to put on the next Council Meetings Coversheet of 5/04/2020	
Motion:	N/A
Second:	N/A
Outcome:	N/A

Public Hearing on the Amendment to the 2015 – 2019 Consolidated Plan in response to Coronavirus Pandemic (COVID-19) - Mayor Toms closed the regular meeting to hold a Public Hearing at 4:32 p.m.

Action Item 7	Public Hearing Notice of Funding and Amendment to the 2015 – 2019 Consolidated Plan in response to Coronavirus Pandemic (COVID-19)
Notice of Funding and Amendment to the 2015 – 2019 Consolidated Plan and Annual Action Plan PY2019 for additional CDBG funds from U.S. Department of Housing and Urban Development (HUD) in response to Coronavirus Pandemic (COVID-19) made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).	
Motion:	N/A
Second:	N/A
Outcome:	N/A

Mayor Toms closed the Public Hearing at 4:36 p.m. and reopened the regular meeting.

Council Comments

Mayor Comments

Adjournment: 4:43 p.m.

Next Regular Council Meeting: Monday May 04, 2020 at 5:30 p.m.



 Kim A. Demoonie
 Acting City Clerk

CITY OF WARNER ROBINS, GEORGIA

REVISED

DATE: April 20, 2020

WRITTEN REQUESTS HAVE BEEN SUBMITTED BY THE CITY DEPARTMENTS FOR THE FOLLOWING ITEMS. THE PURCHASING DEPARTMENT RECOMMENDS THE FOLLOWING ITEMS BE ACQUIRED. BY APPROVAL, AUTHORITY IS GIVEN FOR SUPPORTING CONTRACTS TO BE EXECUTED IN ACCORDANCE WITH APPLICABLE PROVISIONS OF THE CITY CODE: Please see the attachments.

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
1) 2020 Joint LMIG Contract	C W Matthews Contracting Co., Inc. Macon, GA	\$1,296,212.28 w/ a 10% Contingency	3511 5 4031 / \$1,300,000.00 Remaining SPLOST General Road Improvements	Contract Period: June 01, 2020 – June 30, 2021 70% of Funds come from State 30% is required by City to match Funds plus contingency
1) 2 GMP for Design and Engineering Services for Improvements at Fountain Park	Bryant Engineering Perry, GA PROFESSIONAL SERVICES	\$16,500.00 With a 10% Contingency for incidentals Attachment #1	1707 54127 / \$15,500.00 Remaining HOTELS/MOTELS – Parks & Playground Equipment 3407 54101 / \$92,610.00 Remaining SPLOST – Mem. Park/Heritage Hall	Construction Documents \$12,000.00 Construction Administration \$3,000.00 Incidentals \$1,500.00
3) GMP for Municipal Court	Parrish Construction Group Perry, GA	\$2,677,077.00 Attachment #2	3606 54101 / SPLOST Municipal Court Renovations	
4) GMP for Wellston Park Improvements Bid No.: R-3915	Parrish Construction Group Perry, GA	\$106,597.00 Attachment #3 & 3a	6122 54130 / \$250,543.21 Remaining RECREATION - Parks & Playground Construction	
5) SCBA Parts	Municipal Emergency Services Charlotte, NC	\$14,953.69	3520-52146 / \$15,606.70 Remaining FIRE – Repairs & Mntce Air Packs	

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
6) Planes, Trains and Heroes of Warner Robins Books	Taylor Publishing Company Dallas, TX	\$5,718.00	18 52021 / \$26,349.43 Remaining CVB- Professional Services	World War II Military Trail. (950 Books)
7) Auditing Services FY2019	Nichols, Cauley & Associates, LLC Warner Robins, GA	\$65,000.00	1512 52022 / \$83,000.00 Remaining FINANCE – Professional Services	