

Draft Council Agenda  
July 01, 2021  
Council's Chamber  
12:00 p m

Mayor Officially Opens Meeting

Opening Prayer Led by Councilman Lashley

Pledge of Allegiance by Councilman Bibb

Mayor Calls Meeting to Order

Adoption of the Agenda: Motion –  
Second –

**Public Hearing: Proposed Budget for July 01, 2021 to June 30, 2022.**

1. Ordinance –FY2022 Budget/First Reading – Curtis

Council Comments

Mayor's Comments

Adjourn

**Formal Public Comment – Speaker Protocol**

The City of Warner Robins has identified this portion of the meeting to allow individuals an opportunity to formally address specific item(s) on the agenda for this meeting. The Mayor will recognize the speaker at the appropriate time and ask him/her to come forward to the podium. The City Council members may ask the speaker questions and/or engage in dialogue if they choose, but the speaker should not have an expectation that a question and answer format will occur. During this public comment section, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

*The City of Warner Robins is endeavoring to be in total compliance with the Americans with Disabilities Act. If you require assistance or auxiliary aids in order to participate at the council meeting please contact the ADA Coordinator, Sherri Windham, at (478) 302-5518 or [swindham@wrqa.gov](mailto:swindham@wrqa.gov) as far in advance of the council meeting as possible. Persons with hearing disabilities can contact the City through the Georgia Relay Service, at (TDD) 1-800-255-0056 or (Voice) 1-800-255-0135.*

Draft Council Agenda  
July 01, 2021  
Council's Chamber  
12:00 p m

**Informal Public Comment – City Council Agenda Protocol**

The City of Warner Robins believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment may do so during the Informal Public Comment period of the meeting. These rules will govern; if silent, most recent edition of Robert's Rules of Order shall apply. Elected officials shall preserve order and decorum. City officials or employees shall not respond to questions posed during a meeting. Citizens shall conduct themselves with propriety and decorum. Unauthorized remarks from the audience, stamping of the feet, whistles, yells, and similar demonstrations shall not be permitted. Placards, banners, signs, pamphlets, flyers, or political materials shall not be permitted in the council chambers or conference room, general comments will be received. Persons are urged to limit comments to topics relevant to the operations or business of the City. During the public comment sections of a council meeting, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

**Placement on the Agenda**

Warner Robins requires that any person who wishes to place a subject on the agenda shall advise the City Clerk's Office and the specified subject matter which he or she desires to place on the agenda no later than 5:00 p.m. on the Wednesday prior to the council meeting. Every member of the public will be given an opportunity to be placed on the agenda once every six (6) months. The request can be done in person, regular mail, fax or e-mail. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Clerk, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the request to be placed on the agenda does not entitle the speaker to be added to the agenda.

***The City of Warner Robins is endeavoring to be in total compliance with the Americans with Disabilities Act. If you require assistance or auxiliary aids in order to participate at the council meeting please contact the ADA Coordinator, Sherri Windham, at (478) 302-5518 or [swindham@wrqa.gov](mailto:swindham@wrqa.gov) as far in advance of the council meeting as possible. Persons with hearing disabilities can contact the City through the Georgia Relay Service, at (TDD) 1-800-255-0056 or (Voice) 1-800-255-0135.***

No. \_\_\_\_\_  
**CITY OF WARNER ROBINS**  
**STATE OF GEORGIA**

**ORDINANCE**

**WHEREAS**, the Mayor of the City of Warner Robins has prepared and submitted to the City Council a line-item budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022; and,

**WHEREAS**, the Mayor and Council have studied and revised the proposed budget, and it is in the best interest of the City that the budget be adopted,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Warner Robins that the annual budget for the general government for the fiscal year beginning July 1, 2021 and ending June 30, 2022, attached hereto and made part hereof, for the funds and amounts referenced as follows are hereby approved and adopted:

**FY 2022**  
**Budget, All Funds**

<b>Fund</b>	<b>Budgeted Expenditure</b>	<b>Transfers to Other Funds</b>	<b>Total Expenditures and Transfers Out</b>
General Fund	\$51,178,725	-0-	\$51,178,725
Capital Projects Funds	\$36,397,760	-0-	\$36,397,760
Sanitation Enterprise Fund	\$9,014,800	-0-	\$9,014,800
Water and Sewer Enterprise Fund	\$19,512,311	\$2,165,373	\$21,677,684
Natural Gas Enterprise Fund	\$18,738,666	\$2,650,849	\$21,389,515
Storm Water Drainage Enterprise Fund	\$3,543,696	-0-	\$3,543,696
Special Revenue Funds	\$2,442,924	\$1,985,678	\$4,428,602
<b>Total Expenditures, All Funds</b>	<b>\$140,828,882</b>	<b>\$6,801,900</b>	<b>\$147,630,782</b>

**BE IT FURTHER ORDAINED** that during the fiscal year of July 1, 2021 to June 30, 2022, the General Fund shall receive transfers of \$700,000 from the Tourist Allocation Board (TAB); \$183,778 from the Rental of Motor Vehicles; \$2,165,373 from the Water and Sewer Enterprise Fund; and \$2,650,849 from the Natural Gas Enterprise Fund.

**BE IT FURTHER ORDAINED** that the Budget shall be amended so as to adapt to changing governmental needs during the fiscal year as follows:

- (1) Any increase in appropriations in any Fund for any Function/Department, whether through a change in Anticipated Revenues in any Fund or through a transfer of appropriations among Functions/Department, in excess of the approved budget shall require an ordinance of Mayor and Council authorizing said funds to be expended, except in the case of insurance reimbursements for vehicle collisions and other equipment losses, and reimbursements of materials purchased from the City of Warner Robins, in which instance the Chief Financial Officer's Office is granted authority to allocate funds to the appropriate Function/Department line item from insurance proceeds, or from reimbursement of materials, for the replacement or repair of damaged equipment items, and for replacement of materials;

- (2) In the event of receipt of un-budgeted grant revenues, the Chief Financial Officer's Office is granted authority to allocate such funds to the appropriate Function/Department line item in order to comply with the purpose of such grant receipts;
- (3) Any transfers of appropriations in any line item can be shifted from one line item to another within each Fund/Function/Department, only by written approval of the Mayor.
- (4) Any transfers from the committed fund balances of the City's Special Revenue Funds to further the support of those Funds' purpose shall require written approval of the Mayor.
- (5) Any allocation of the unassigned fund balance of the General Fund's minimum targeted level, not to exceed the total of one month's unassigned fund balance, must be returned to its target level within twenty-four (24) months of withdrawal.

**BE IT FURTHER ORDAINED** that the salaries of municipal employees are not established by the budget, and increase in salaries will only be done according to procedures outlined in the Classification, Salary Administration and Performance Management System.

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

This ordinance was first read on July 1, 2021 and shall become effective upon adoption this \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF WARNER ROBINS, GEORGIA

BY: \_\_\_\_\_  
Randy Toms, Mayor

ATTEST: \_\_\_\_\_  
Mandy Stella, City Clerk



**City of Warner Robins, GA**  
**Tentative General Fund Budget and Projected Budgets - All Funds**  
**July 1, 2021 - June 30, 2022**

Description	Total		2018 SPLOST	WRPFA	Sanitation	Water & Sewer	Natural Gas	Storm Water	Other Non-Major
	All Funds	General Fund	Capital Projects Fund	Capital Projects Fund	Enterprise Fund	Enterprise Fund	Enterprise Fund	Drainage Enterprise Fund	Funds
<b>ANTICIPATED REVENUES</b>									
General Property & Other Taxes	\$ 28,823,633	\$ 26,399,855	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,423,778
Selective Sales & Use Taxes	8,965,000	8,965,000	-	-	-	-	-	-	-
Licenses and Permits	418,042	418,042	-	-	-	-	-	-	-
Fines and Forfeitures	1,592,306	1,100,000	-	-	-	-	-	-	492,306
Intergovernmental Revenues	7,556,014	200,971	6,228,228	-	-	-	-	-	1,126,815
Charges for Services	47,114,888	3,238,491	-	-	7,477,086	17,632,373	15,915,070	2,851,868	-
Contributions	94,909	-	-	-	-	-	-	-	94,909
Investment Revenues	943,578	150,000	2,500	1,500	10,490	4,000	768,000	-	7,088
Other Revenues	5,964,961	160,000	-	-	189,592	1,781,957	3,742,562	55,150	35,700
<b>Total Anticipated Revenues</b>	<b>\$ 101,473,331</b>	<b>\$ 40,632,359</b>	<b>\$ 6,230,728</b>	<b>\$ 1,500</b>	<b>\$ 7,677,168</b>	<b>\$ 19,418,330</b>	<b>\$ 20,425,632</b>	<b>\$ 2,907,018</b>	<b>\$ 4,180,596</b>
Transfers From Other Funds	6,801,900	5,700,000	-	261,900	-	-	-	-	840,000
Sale of Fixed Assets	52,000	50,000	-	-	-	2,000	-	-	-
General Fund Balance Allocation	4,796,366	4,796,366	-	-	-	-	-	-	-
Fund Balance 7/1/2021	154,880,950	20,699,952	14,928,313	5,786,054	(914,207)	60,246,235	20,106,962	19,606,606	14,421,035
<b>Total Funds Available</b>	<b>\$ 268,004,547</b>	<b>\$ 71,878,677</b>	<b>\$ 21,159,041</b>	<b>\$ 6,049,454</b>	<b>\$ 6,762,961</b>	<b>\$ 79,666,565</b>	<b>\$ 40,532,594</b>	<b>\$ 22,513,624</b>	<b>\$ 19,441,631</b>
<b>ANTICIPATED EXPENDITURES</b>									
General Government	\$ 10,510,386	\$ 10,510,386	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Judicial	747,304	747,304	-	-	-	-	-	-	-
Public Safety	27,292,011	27,224,811	-	-	-	-	-	-	67,200
Public Works	6,435,079	6,435,079	-	-	-	-	-	-	-
Recreation	3,446,123	3,396,423	-	-	-	-	-	-	49,700
City Development	5,414,044	2,864,722	-	-	-	-	-	-	2,549,322
Downtown Development	38,602	-	-	-	-	-	-	-	38,602
Sanitation Services	9,014,800	-	-	-	9,014,800	-	-	-	-
Public Works, Water & Sewer Distribution	16,057,923	-	-	-	-	16,057,923	-	-	-
Public Works, Natural Gas Distribution	18,648,816	-	-	-	-	-	18,648,816	-	-
Storm Water Management	3,543,696	-	-	-	-	-	-	3,543,696	-
Capital Outlay	31,871,585	-	17,934,041	5,010,179	-	-	-	-	8,927,365
Debt Service	7,808,513	-	3,225,000	1,039,275	-	3,454,388	89,850	-	-
<b>Total Expenditures</b>	<b>\$ 140,828,882</b>	<b>\$ 51,178,725</b>	<b>\$ 21,159,041</b>	<b>\$ 6,049,454</b>	<b>\$ 9,014,800</b>	<b>\$ 19,512,311</b>	<b>\$ 18,738,666</b>	<b>\$ 3,543,696</b>	<b>\$ 11,632,189</b>
Transfers to Other Funds	6,801,900	-	-	-	-	-	2,165,373	2,650,849	1,985,678
Fund Balance 6/30/2022	\$ 120,373,765	\$ 20,699,952	\$ -	\$ -	\$ (2,251,839)	\$ 57,988,881	\$ 19,143,079	\$ 18,969,928	\$ 5,823,764