Draft Council Agenda April 20, 2020
Council's Chamber
4:00 p m

Mayor Officially Opens Meeting

Opening Prayer Led by Councilman - **Curtis**
Pledge of Allegiance by Councilman - **Lashley**

Mayor Calls Meeting to Order:

Adoption of the Agenda: Motion –
Second –

Proclamations/Awards/Presentations:

- Proclamation: Fair Housing Month

1. Approval of Minutes from Special Called Meeting of April 06, 2020 – **Holmes**
   1a.) Approval of Minutes from Special Called Meeting of PFA April 06, 2020 - **Holmes**

2. Purchasing Bids – **Lauritsen**

3. Resolution – Property and Liability Insurance Coverage (GIRMA) – **Bibb**

4. Resolution – CDBG Final (5) year Consolidated Plan 2020-2024 & PY 2020 Proposed Statement of Objectives and Projected Use of Fund – **Lee**

5. Resolution – Employee Promotions – **Curtis**

6. Resolution – Fire Department Step Increases - **Lashley**

Open for a Public Hearing:

7. Notice of Funding and Amendment to the 2015 – 2019 Consolidated Plan and Annual Action Plan PY2019 for additional CDBG funds from U.S. Department of Housing and Urban Development (HUD) in response to Coronavirus Pandemic (COVID-19) made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). - **Lauritsen**

   Close Public Hearing.

   Reopen

   Council Comments
   Mayor's Comments

   Adjourn

The City of Warner Robins is endeavoring to be in total compliance with the Americans with Disabilities Act. If you require assistance or auxiliary aids in order to participate at the council meeting please contact the ADA Coordinator, Sherri Windham, at (478) 302-5518 or swindham@wrga.gov as far in advance of the council meeting as possible. Persons with hearing disabilities can contact the City through the Georgia Relay Service, at (TDD) 1-800-255-0056 or (Voice) 1-800-255-0135.

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Draft Council Agenda April 20, 2020
Council's Chamber
4:00 p m

Formal Public Comment – Speaker Protocol

The City of Warner Robins has identified this portion of the meeting to allow individuals an opportunity to formally address specific item(s) on the agenda for this meeting. The Mayor will recognize the speaker at the appropriate time and ask him/her to come forward to the podium. The City Council members may ask the speaker questions and/or engage in dialogue if they choose, but the speaker should not have an expectation that a question and answer format will occur. During this public comment section, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

Informal Public Comment – City Council Agenda Protocol

The City of Warner Robins believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment may do so during the Informal Public Comment period of the meeting. These rules will govern; if silent, most recent edition of Robert's Rules of Order shall apply. Elected officials shall preserve order and decorum. City officials or employees shall not respond to questions posed during a meeting. Citizens shall conduct themselves with propriety and decorum. Unauthorized remarks from the audience, stamping of the feet, whistles, yells, and similar demonstrations shall not be permitted. Placards, banners, signs, pamphlets, flyers, or political materials shall not be permitted in the council chambers or conference room, general comments will be received. Persons are urged to limit comments to topics relevant to the operations or business of the City. During the public comment sections of a council meeting, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

Placement on the Agenda

Warner Robins requires that any person who wishes to place a subject on the agenda shall advise the City Clerk's Office and the specified subject matter which he or she desires to place on the agenda no later than 5:00 p.m. on the Wednesday prior to the council meeting. Every member of the public will be given an opportunity to be placed on the agenda once every six (6) months. The request can be done in person, regular mail, fax or e-mail. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Clerk, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the

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Action Item #: 1

City of Warner Robins
Special Called Meeting of Mayor & Council
Minutes

Monday, April 06, 2020 | **12:00 PM** | **Council Chambers**

Meeting of Public Facilities Authority: Meeting was conduct via teleconference, due to the State of Emergency issued by Governor Brain Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when "necessitated by emergency conditions,".

Presiding: Mayor Randy Toms

City Officials Via Teleconference:

Councilman Daron Lee
Councilman Charlie Bibb
Councilman Keith Lauritsen
Councilman Kevin Lashley
Councilman Clifford Holmes

City Official Absent:

Councilman Larry Curtis

Call to Order: 12:46 p.m.

Adoption of the Agenda: Councilman Holmes moved to adopt the agenda. Councilman Bibb seconds the motion. Councilmen Lee, Bibb, Lauritsen, Lashley, and Holmes voted for adoption of the agenda. Councilman Curtis was absent.

Action Item 1	**Presentation of Minutes**
The minutes of the regular meeting of March 16, 2020 were presented for approval.	
Motion:	Councilman Lee moved for the approval of the minutes.
Second:	Councilman Bibb
Outcome:	Councilmen Lee, Bibb, Lauritsen, and Lashley voted for approval. Councilman Holmes abstained. Councilman Curtis was absent.

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Action Item 2	Resolution - Financing Capital Projects and Refinancing of Existing Water and Sewer Projects
A resolution to provide for the financing and/or refinancing of certain capital projects, in whole or in part; to prescribe, revise and collect rates, fees, tolls or charges for the services, facilities, or commodities furnished or made available by such financing and/or refinancing; and for other purposes of the Mayor and Council of the City of Warner Robins authorize, empower, and direct Mayor Randy Toms, City Clerk, Chief Financial Officer, City Attorney, and all other proper officers and agents of the City to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions and intent of this resolution. The final proposed financial structure relating to the Series 2020 Bonds, including the exact principal amount of the Series 2020 Bonds, and the payments to be made by the City shall be approved by a future resolution of Mayor and Council, to execute.	
Motion:	Councilman Holmes moved for the approval of this Resolution.
Second:	Councilman Bibb.
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, and Holmes voted for the approval. Councilman Curtis was absent.

Adjournment: 12:57 p.m.

Next Regular Council Meeting: Monday, April 20, 2020

Kim A. Demoonie
Acting City Clerk

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Action Item #: 1a

Special Called Meeting of Warner Robins Public Facilities Authority Minutes

Monday, April 06, 2020 | **12:00 PM** | **Council Chambers**

Meeting of Public Facilities Authority: Meeting was conduct via teleconference, due to the State of Emergency issued by Governor Brain Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when "necessitated by emergency conditions,".

Presiding: Mayor Randy Toms

City Officials Via Teleconference:

Councilman Daron Lee
Councilman Charlie Bibb
Councilman Keith Lauritsen
Councilman Kevin Lashley
Councilman Clifford Holmes

City Official Absent:

Councilman Larry Curtis

Opening Prayer: Councilman Lee
Pledge of Allegiance: Councilman Bibb
Call to Order: 12:00 p.m.

Adoption of the Agenda: Councilman Holmes moved to adopt the agenda. Councilman Bibb seconds the motion. Councilmen Lee, Bibb, Lauritsen, Lashley, and Holmes voted for adoption of the agenda. Councilman Curtis was absent.

Action Item 1	Presentation of Minutes
The minutes of the regular meeting of March 02, 2020 were presented for approval.	
Motion:	Councilman Lauritsen moved for the approval of t e minutes.
Second:	Councilman Bibb
Outcome:	Councilmen Lee, Bibb, Lauritsen, and Lashley voted for approval. Councilman Holmes abstained. Councilman Curtis was absent.

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Action Item 2	Resolution - Financing Capital Projects and Refinancing of Existing Water and Sewer Projects
A resolution to provide for the financing and/or refinancing of certain capital projects, in whole or in part; to prescribe, revise and collect rates, fees, tolls or charges for the services, facilities, or commodities furnished or made available by such financing and/or refinancing; and for other purposes of the Mayor and Council of the City of Warner Robins authorize, empower, and direct Mayor Randy Toms, City Clerk, Chief Financial Officer, City Attorney, and all other proper officers and agents of the City to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions and intent of this resolution. The final proposed financial structure relating to the Series 2020 Bonds, including the exact principal amount of the Series 2020 Bonds, and the payments to be made by the City shall be approved by a future resolution of Mayor and Council, to execute.	
Motion:	Councilman Holmes moved for the approval of this Resolution.
Second:	Councilman Bibb.
Outcome:	Councilmen Lee, Bibb, Lauritsen, Lashley, and Holmes voted for the approval. Councilman Curtis was absent.

Adjournment: 12:46 p.m.

Kim A. Demoonie
Acting City Clerk

DRAFT

Action Item #: 3

CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, City staff recommends the City retain its longstanding relationship and renew its agreement for property and liability insurance coverage with the Georgia Interlocal Risk Management Agency (GIRMA) for a period of one year; and

WHEREAS, the Mayor and Council deem such recommendation to be beneficial.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms and Interim City Clerk Kim Demoonie to execute a coverage agreement with the Georgia Interlocal Risk Management Agency (GIRMA).

This _____ day of April, 2020.

CITY OF WARNER ROBINS

By: _____
Randy Toms, Mayor

Attest:

_____
Kim Demoonie, Interim City Clerk

DRAFT

Action Item #: 4

R E S O LU T I O N

AUTHORIZING THE ADOPTION OF THE FIVE-YEAR CONSOLIDATED PLAN FOR FISCAL YEARS 2020 – 2024 AND PY2020 ACTION PLAN

THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, The City of Warner Robins has been designated as an "Entitlement City" and therefore receives direct annual funding from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG); and

WHEREAS, HUD requires Entitlement Cities to prepare and adopt a five-year plan and one-year action plan to establish priorities for future funding decisions; and

WHEREAS, the City did engage the services of the Middle Georgia Regional Commission who worked with Community Development staff, assessed needs, held public hearings and wrote a Draft Five-Year Consolidated Plan for Housing and Community Development; and

WHEREAS, the Draft Five-Year Consolidated Plan has been published for the HUD- required 30-day citizen participation, review and comment period;

NOW, THEREFORE BE IT RESOLVED, BY THE MAYOR & CITY COUNCIL OF THE CITY OF WARNER ROBINS, AS FOLLOWS:

1. The Five-Year Consolidated Plan and PY2020 Annual Plan be adopted and forwarded to HUD to be used in the application for and to guide the use of the federal formula grant program funds as listed in 24 CFR 91.2 and specifically for CDBG funds; and

2. The Mayor & City Council grants the Community Development Director the authority to correct errors that may be found in the adopted Five-Year Consolidated Plan and One Year Action Plan, and to make minor changes to as may be requested by HUD, and that the Mayor & City Council be provided with the final document.

BE IT FURTHER RESOLVED that Randy Toms, as Mayor of the City of Warner Robins, is duly authorized to execute this Resolution for the Mayor and on behalf of City Council.

This 20th day of April, 2020.

CITY OF WARNER ROBINS, GEORGIA

BY: _____
RANDY TOMS, MAYOR

ATTEST:

_____
KIM DEMOONIE, INTERIM CITY CLERK

DRAFT

Action Item #: 5

CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the following employees are recommended for promotion by their respective departments,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:

-1-

Ethan Singletary, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective April 20, 2020.

-2-

Robert Rogers, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective April 20, 2020.

-3-

Jason Mock, promoted from Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to Fire Captain (Admin), Job Class #510, Grade 20, Fire Department, to be effective April 20, 2020.

This _____day of _____, 2020

By: _____
Randy Toms, Mayor

ATTEST:

_____
Kim Demoonie, Interim City Clerk

DRAFT

Action Item #: 6

CITY OF WARNER ROBINS
STATE OF GEORGIA

RESOLUTION

WHEREAS, the following employees are recommended for a pay increase by their Department Director,

WHEREAS, the Mayor and City Council deem such recommendation beneficial,

NOW, THEREFORE, BE IT RESOLVED that these pay increases are approved as follows:

-1-

Christopher Cannady, Assistant Fire Chief (Suppression), Job Class #503, Grade 22, Fire Department, to receive a step increase to Step 10, to reflect actual years' service, to be effective April 20, 2020.

-2-

Newell Dixon, Assistant Fire Chief (Training), Job Class #504, Grade 22, Fire Department, to receive a step increase to Step 16, to reflect actual years' service, to be effective April 20, 2020.

-3-

Michael Buckner, Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to receive a step increase to Step 14, to reflect actual years' service, to be effective April 20, 2020.

-4-

Brian White, Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.

-5-

Joseph Jarrell, Fire Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 8, to reflect actual years' service, to be effective April 20, 2020.

-6-

Nathaniel Pomazal, Fire Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 11, to reflect actual years' service, to be effective April 20, 2020.

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-7-

Ethan Singletary, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 8, to reflect actual years' service, to be effective April 20, 2020.

-8-

William Baggley, Jr., Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.

-9-

Shane Birmingham, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 19, to reflect actual years' service, to be effective April 20, 2020.

-10-

Daniel Caputo, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 12, to reflect actual years' service, to be effective April 20, 2020.

-11-

Adam Cyr, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 4, to reflect actual years' service, to be effective April 20, 2020.

-12-

Daniel Hill, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 4, to reflect actual years' service, to be effective April 20, 2020.

-13-

Jeffrey Johnson, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 11, to reflect actual years' service, to be effective April 20, 2020.

-14-

Joshua McGalliard, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 5, to reflect actual years' service, to be effective April 20, 2020.

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-15-

Daniel Sandoval, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 3, to reflect actual years' service, to be effective April 20, 2020.

-16-

Steven Walker, Jr., Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 6, to reflect actual years' service, to be effective April 20, 2020.

-17-

Lee White, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 8, to reflect actual years' service, to be effective April 20, 2020.

-18-

Dalton Mullis, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 3, to reflect actual years' service, to be effective April 20, 2020.

-19-

Christopher Reid, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 2, to reflect actual years' service, to be effective April 20, 2020.

-20-

Gregory Fetz, Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to receive a step increase to Step 14, to reflect actual years' service, to be effective April 20, 2020.

-21-

Devin Roberts, Fire Driver-Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.

-19-

Isaac Garcia, Fire Driver-Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 9, to reflect actual years' service, to be effective April 20, 2020.

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-22-

Jeremy Duncan, Fire Driver-Engineer, Job Class #515, Grade 16, Fire Department, to receive a step increase to Step 13, to reflect actual years' service, to be effective April 20, 2020.

-23-

Gary Mendel, Firefighter, Job Class #520, Grade 14, Fire Department, to receive a step increase to Step 9, to reflect actual years' service, to be effective April 20, 2020.

This 20th day of April, 2020

By: _____
Randy Toms, Mayor

ATTEST:

_____
Kim Demoonie, Acting City Clerk

DRAFT

Action Item #: 7

PUBLIC NOTICE

CITY OF WARNER ROBINS
COMMUNITY DEVELOPMENT BLOCK GRANT
STATEMENT OF OBJECTIVES AND PROJECTED
USE OF FUNDS FOR USE OF FUNDS FOR THE 2020- 2024 CONSOLIDATED PLAN
AND PY2020 ACTION PLAN

The governing body of the City of Warner Robins has approved its Proposed Statement of Objectives and Projected Use of Funds for its PY2020 Entitlement Grant which has now become the PY2020 Annual Action Plan. This Annual Plan will be mailed to the Department of Housing and Urban Development by May 15, 2020, for approval.

The Annual Action Plan is an annual description of the Grantee's expected funding and the activities that the Grantee will undertake in the coming year. Unless otherwise designated concentrated use of funds will be in the Neighborhood Strategy Area (NSA) bordered on the east by Highway 247, south by Richard B. Russell Parkway, west by Pleasant Hill Road, Johns Road, Suzanne Drive, and north by Keith Drive, Bargain Road. All activities are expected to meet or exceed the 70% overall program benefit to low and moderate income citizens. Each activity must meet one of three National Objectives of the CDBG program. These National Objectives are:

1) Benefit to low and moderate income persons
2) Addressing of slum or blight
3) Meeting a particular urgent need

The sources of funding are as follows:

CDBG	$668,192
Program Income	$ 25,000
Total funds:	**$693,192**

PY2020 Action Plan consists of the following projects:

- PUBLIC SERVICES* **$100,000**
  - Meals on Wheels $20,000
  - Family Counseling Center $20,000
  - NAMI Central Georgia, Inc. $20,000
  - Community Outreach Service Center $10,000
  - Boys & Girls Club $20,000
  - Educare Center-Warner Robins Transit $10,000
- HOUSING* **$325,773**
  - Single Unit Residential $ 62,773
  - Rebuilding Together $150,000
  - Habitat for Humanity $ 85,000
  - House of Promise $ 28,000
- PUBLIC FACILITIES & INFRASTRUCTURE*******$100,000
  - WR Housing Authority (Oscar Thomie) $100,000
- CODE ENFORCEMENT * * * * * * * * * * * * * * * * * * **$30,447**
- PROGRAM ADMINISTRATION * * * * * * * * * * * * **$134,472**
  - Fair Housing **$2,500**

TOTAL EXPENDITURES * * * * * $693,192

Please contact the Office of Community Development at 478-302-5514 for any questions.

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